

HISTORIC DISTRICT COMMISSION MINUTES OF

May 2, 2011

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on May 2, 2011, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: **Roll Call.**

MEMBERS PRESENT: Julie Benningfield
Rangar Cline
Anna Eddings
Chesley Potts
Neil Robinson
Anaïs Starr*
Scott Williams

MEMBERS ABSENT: Jayne Crumpley
Tara Little

STAFF MEMBERS PRESENT: Susan Atkinson, Historic Preservation Officer
Jolana McCart, Admin Tech IV

GUESTS: Nancy Von Bargaen

Item No. 2, being: **Approval of the Agenda.**

Motion by R Cline for approval; **Second** by J Benningfield. All approve.

Item No. 3, being: **Approval of Minutes from the April 4, 2011 Regular Meeting.**

Motion by C Potts for approval; **Second** by S Williams. All approve.

Item No. 4, being: **Staff report on projects approved by Administrative Bypass since April 4, 2011.**

Staff reported that a new roof was installed at 620 Miller. While like with like replacement does not require a COA, the owner sought an Admin Bypass because the existing roofing material, an asbestos-cement product, was no longer available. He chose a laminate shingle product that is very similar in appearance and color.

Item No. 5, Staff report on proposed CLG projects.

S Atkinson reported that SHPO had approved the use of the remaining FY10 CLG funds for the state preservation conference costs and for Part 1 of the downtown Norman video production.

City Council had approved the use of the FY11CLG funds for a window workshop and for the completion of the downtown video. The request for grant funding will be sent to SHPO. Their decision should be made in early August with funds being made available October 1, 2011.

**Item No. 6, being: Continuation of Certificate of Appropriateness for 633 Chautauqua.
(Granted 11-2-09 and 12-7-09)**

Project is moving very slowly.

**Item No. 7, being: Continuation of Certificate of Appropriateness at 533 S Lahoma.
(Granted 11-2-10)**

The project has never begun and the house is now up for sale.

* A Starr arrived at 7:10.

**Item No. 8, being: Continuation of Certificate of Appropriateness at 517 S Lahoma.
(Granted 2-11)**

Staff did not have a report, but Chair N Robinson reported that excavation is underway.

**Item No. 9, being: Continuation of Certificate of Appropriateness at 541 Lahoma.
(Granted 4-11)**

This project has been completed and can be removed from the update list.

Item No. 10, being: Request for Certificate of Appropriateness at 416 Chautauqua.

Note: A COA was issued in March 2010 for the same items that are being requested on this application. The 2010 COA has since expired, requiring the issuance of a new COA.

The staff report was given by S Atkinson; Nancy Von Bargaen was present to answer questions.

Motion by S Williams for approval as presented with the inclusion of a 9 or 10 inch header;
Second by A Starr. All approve.

(The plan shows wooden steps, but the applicant stated that they may stay with concrete. Replacing like with like would be permissible without a COA.)

Item No. 11, being: **Miscellaneous.**

There were no miscellaneous items.

Item No. 12, being: **Adjournment. 7:30 p.m.**

Passed and approved this 1ST day of August 2011.

Neil Robinson
Chair Neil Robinson